

PROGRESSIVE TYPEWRITING

BY

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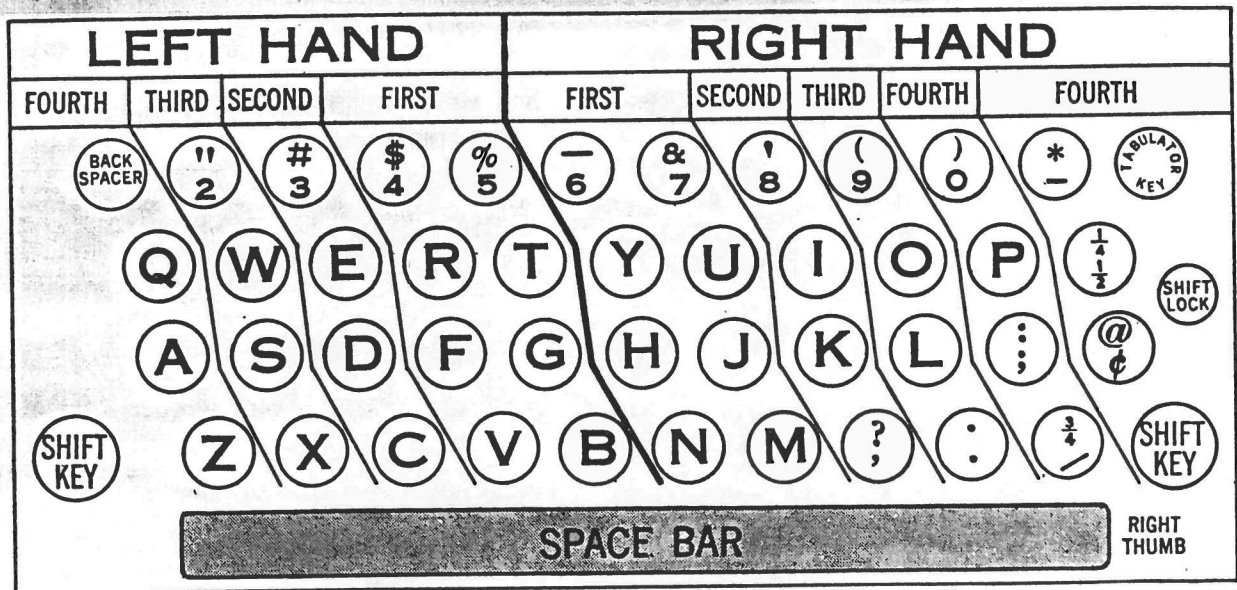
1925

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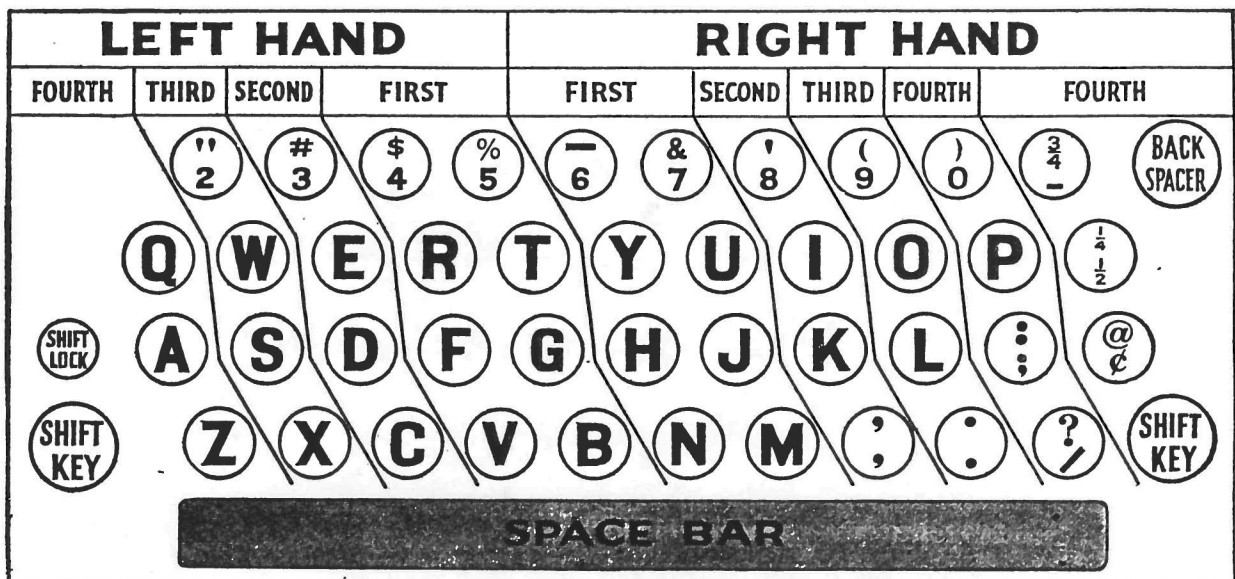


LOCATION CHART - Touch Position

price is painstaking effort and intense application, with close attention to principles.

Eighty-four-character Keyboard

Used on the Remington and Monarch typewriters



Explanation of Keyboards

The two keyboard charts illustrated on pages 1 and 2 represent the letter, figure, and character arrangement used on the Underwood, Remington, Royal, Woodstock, L. C. Smith, and Monarch typewriters.

The keyboard arrangement is practically the same on all of these typewriters with the exception of the end key on the top row, right side, which on the Underwood, L. C. Smith, Royal, and the Woodstock, prints the star, or asterisk, and the hyphen; and on the No. 10 Remington and the No. 3 Monarch prints the fraction three-fourths and the hyphen.

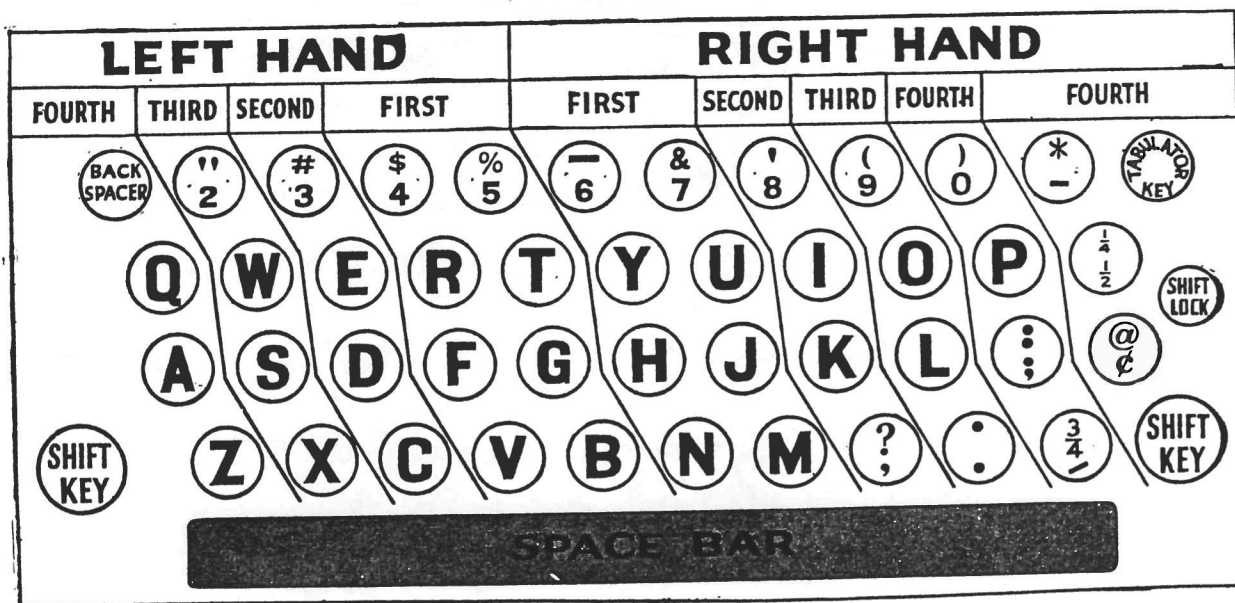
The three outer keys on the bottom row, right side of the keyboard, are also changed as follows:

The Remington and the Monarch print double commas, double periods, question mark, and the oblique or diagonal. These keys on the L. C. Smith, Royal, Woodstock, and the Underwood, print the question mark, comma, double periods, three-fourths, diagonal.

In working out the lessons in the advanced Theory Section, reference should be made to these charts, and the student should note the location of these characters on the chart illustrating the kind of typewriter he is using.

Eighty-four-character Keyboard

Used on the Underwood, L. C. Smith, Royal, and Woodstock Typewriters



The above chart shows the Shift Lock on the right-hand side. This is its position on the Underwood and L. C. Smith machines. On the Woodstock this key is the Margin Release, and the Shift Lock on it as well as on the Royal is placed on the left-hand side between the Back Spacer and the Shift Key. In all other respects the keyboards of these four machines are identical.